

2020-12

(Submit this form if you have a parsonage or other property which is owned jointly by two or more churches)

Copies of this report should be filed with the recording secretary, pastor, district superintendent, and board of trustees. **Do not send a copy to the conference office.**

THE UNITED METHODIST CHURCH

CHARGE CONFERENCE



Annual Report of Charge Trustees

The trustees are amenable to the Charge Conference and as such are required to make an annual report (§2528.3)
Numbers in parentheses refer to paragraphs in the 2016 Book of Discipline.

Charge: _____ District: _____

To the Charge Conference: _____, 2020

1. The charge board of trustees organized for the current year on (date) _____, 2020 by electing the following officers: (list current charge trustees, not those who are being nominated for the coming year)

Current (2020) Officers of the Board of Trustees	Year Term Expires	Other Current Trustees	Year Term Expires
President:			
Vice President:			
Secretary:			
Treasurer:			

2. a. Name or names in which title to each piece of property is recorded, as shown by civil land records (§2536, 2550.2):

	Name(s)	Tax District	Book	Page
Parsonage				
Second Parsonage				
Other property				

b. Who is the custodian of deeds and other legal papers? (§ 2550.8) _____

c. Where are they kept? (§ 2550.8) _____

3. Does each deed contain the trust clause? (§2503) _____

4. Received during the year for constructing and improving parsonage(s), and how expended (§ 2550.5):

Received from	Amount	Disbursements	Amount

5. Present Indebtedness (§ 2550.6): Parsonage(s) \$ _____ Other \$ _____

ANNUAL REPORT OF CHARGE TRUSTEES, CONTINUED

6. Estimated Market value (§2550.1): Parsonage(s)

a. Building(s) \$ _____

b. Furnishings and Equipment \$ _____

c. Land \$ _____

d. Total \$ _____

7.a. Insurance: (§2533.2, 2550.7) **Be sure to provide complete information. Insurance information will be provided to the conference board of trustees for a study of the adequacy of insurance throughout the conference.**

Item insured/Insurance	Replacement Value	Amount of Coverage	Type of Coverage	Company	Coinsurance amount (if any)	Expires When
Parsonage(s)	\$	\$				
Parsonage Furnishings and Equipment	\$	\$				
Directors and Officers/Errors and Omissions/Crime	-----	\$				
Professional Liability (Including Sexual Misconduct)	-----	\$				

b. Has the parsonage been inspected for fire and other safety hazards within the past year? Yes No

c. When was the last full appraisal of the parsonage property made? _____

d. By whom was it made? _____

e. Is the amount of insurance adequate? _____

8. Detailed list of income producing property and permanent funds held by the charge trustees (§2550.4):

Item	Date Received	Amount	Where Invested	Income	How Income is Used
		\$		\$	
		\$		\$	
		\$		\$	

9. Estimated value of other assets (cash, investments, other property, etc.): \$ _____

10. Is the parsonage fully accessible to the handicapped? _____

11. If the parsonage is not fully accessible, how and when will this be remedied? Attach additional sheets if necessary.

Signed: _____
President or Secretary, Charge Trustees

Date: _____